



Audit Report Form

Name of PTA/PTSA or Council JL BRIGGS ELEMENTARY City ASHBURNHAM

This audit is for the 2019 fiscal PTA/PTSA year.

For most units this will be July 1, 2018 through June 30, 2019

or from _____ to _____ if your year is different

| | | |
|---|---------------|---------------------|
| 1. Beginning Balance (as of last date covered by last audit) | <u>7/1/18</u> | \$ <u>12,538.42</u> |
| 2. Income (total receipts from the beginning to the end of the period covered by this audit) | | \$ <u>15,937.24</u> |
| 3. Total Cash (add number 1 and number 2) | | \$ <u>28,475.66</u> |
| 4. Expenses (total disbursements from the beginning to the end of the period covered by this audit) | | \$ <u>18,483.27</u> |
| 5. Ending Balance (subtract number 4 from number 3) | | \$ <u>9,992.39</u> |
| 6. Bank Statement Balance (for last month covered by this audit) | | \$ <u>9,992.39</u> |
| 7. Checks Outstanding | _____ | _____ |
| | _____ | _____ |
| | _____ | _____ |
| | _____ | _____ |

Total Checks Outstanding \$ 0

8. Bank Account Balance (Subtract number 7 from number 6) \$ 9,992.39

Date of Audit: _____

We have examined the books of JL BRIGGS ELEMENTARY PTA/PTSA (circle one)

or the financial year FY19 and find them to be: (Please choose one)

Correct Incomplete Incorrect

Substantially correct with the following adjustments:

Auditors' Signature:

Audit Committee Chair JASON STANTON (or professional auditor) Phone # 978-413-9439

2. (Member) Jennifer Lilley Phone # 978-827-5750

3. (Member) Nat North Phone # 978-827-5750

Please include telephone numbers for all auditors.

Copy and submit completed Audit Report Form(s) for all checking and savings accounts to the Massachusetts PTA by November 15, 2019

Massachusetts PTA, 405 Waltham Street, #147, Lexington, MA 02421, 617-861-7910

This report should be presented to your PTA/PTSA at its first general meeting following the audit.