

**AGENDA**

- Opening Remarks
  - Welcome packet
- Principal's Report
- Secretary's Report
- Treasurer's Report
- Administrative Matters
  - Ready Set Glow Update
  - Internal Financial Review Form/Audit Committee
    - Jason Stanton, Nat North and Jen Lilley will be completing this task.
    - This must be completed and sent to the MA PTA by November 15, 2018.
  - Yearbook
    - Tiffani Sell will chair the project. Michelle Parkinson and Jason Stanton will assist. Additional **Volunteers Needed** to assist with a number of tasks throughout the year.
  - Staff Appreciation Lunch - 10/10
    - Jason Stanton will be running this event.
  - Roll On America Night – 11/5
    - Myriah Zwicker is coordinating these events.
  - Movie Night – 11/8
    - Becky Allen and Karen Vine will be running this event.
    - The movie will be Toy Story 4.
  - Boosterthon Fun Run
    - The school has decided to participate in the Boosterthon Fun Run program in May 2019. This is an 8-day program beginning with a student pep-rally on Wednesday 5/6 and ending with the fun run event on Friday 5/15.
    - Conservative profit estimates, based on the WES event, suggest a profit of \$20,000-\$24,000.
    - **Volunteers needed** to assist in event planning, fundraising and day-of-event assistance.
  - Mini Grant Request – STEAM Night, Andrew Bell
  - Next Meeting – Wednesday 11/13
- Open Forum
  - Attending members are invited to bring agenda items forth.
- Closing Remarks
- Ashburnham Wine & Spirits gift card giveaway

**JR Briggs PTA 2019-20 School Year  
PROPOSED Schedule/Calendar**

<b><u>Event</u></b>	<b><u>Date</u></b>
Yearbook	All Year
General Membership Mtgs	9/11, 10/9, 11/13, 12/11, 1/8, 2/12, 3/11, 4/8, 5/13, 6/10
Box Tops	9/19, 10/24, 11/21, 12/19, 1/23, 2/27, 3/26, 4/16, 5/21, 6/11
<i>Roll on America Fundraiser (1) TBD</i>	
Staff Appreciation Lunches	10/10 & 2/6
Movie Night	10/25
<i>Holiday Bazaar (2)</i>	???
<i>Bingo Night (3)</i>	1/10 or 12/13
<i>Dance Party (3)</i>	2/7 (Snow Date 2/14) or 1/31 (Snow Date 2/7)
Game Night	3/6 (Snow Date 3/13)
BJs Membership Drive	March
<i>Bunny Breakfast (4)</i>	3/28 or 4/11
Boosterthon Fun Run	5/6 (Pep Rally), 5/15 (Fun Run)

- (1) Our goal is to plan one Tuesday, one Friday and two Saturdays (Saturday is the best attended) throughout October, November, January and March (same schedule as last year).
- (2) Jason Stanton is not interested in Chairing this event, but is happy to assist anyone that is. There are plenty of notes and event maps that will make this easier to plan this year. It's 'not his thing'. The feedback from the event was that it might be better to hold this in November and on a Saturday morning/afternoon and more promotion outside of Ashburnham is needed. If anyone is interested in volunteering for the event please let Jason Stanton know ASAP.
- (3) The snow date for the Dance Party would be Valentine's day and the following Friday would be during school vacation. I'm not sure if we should just hope it doesn't snow, or plan ahead and schedule it for Jan 31st with a snow date of Feb 7th. Also, if we do this in January, we could push Bingo to December 13th to space out the events a little better.
- (4) The 11th is the day before Easter... I think we should avoid this. Many people travel or will be preparing for Easter. The 4th will be the Community Road Race & Benefit so we can't do it that day.